WAYNE STATE
UNIVERSITY
IRVIN D. REID
HONORS COLLEGE

CommunityEngagement@Wayne

REQUEST FOR PROPOSALS
Faculty Grants for the Development of Service-Learning Courses

CommunityEngagement@Wayne invites proposals for teaching innovations and new research initiatives from Wayne State University faculty and graduate teaching assistants. The proposed projects should advance the CommunityEngagement@Wayne mission to engage students, faculty, and community members in learning together through service and civic participation in a diverse, democratic society.

Funding for teaching should enable faculty/graduate teaching assistants to engage students in course projects that involve community partners and address important community or civic issues and/or develop curricula or courses that strengthen community service-learning or civic education.

Funding for research should include projects that give students exposure to and involve them in community service or civic engagement through community-based research projects.

CommunityEngagement@Wayne expects to fund four projects each semester. Grants up to $2,000 are available to individual faculty members/graduate assistants. Projects/courses should have an expected start date.

WHAT IS SERVICE LEARNING?
For the purposes of this grant, service learning is a method of teaching by which students learn by applying classroom experiences to real-life situations at a specific community site. Such courses:
- meet a need identified by a community partner;
- are coordinated collaboratively by a faculty member and the community partner;
- integrate the service-learning experience into the academic component of the course;
- provide structured time for students to reflect on and write about their service experiences before, during and after they occur.

(Adapted from The Alliance for Service-Learning in Education Reform, 1993. See the CE@Wayne website for more information on course-planning: http://www.communityengagement.wayne.edu)

ELIGIBILITY

Funds are available to continuing instructional faculty, lecturers, and graduate teaching assistants at Wayne State University, as long as a commitment that the integrated course will be taught within the next year (by Fall 2011) can be made. Those selected will receive $1,500 for course planning and execution and $500 after teaching the course and submitting a CD containing final student projects; explanation of impact, preferably in Powerpoint format, that illustrate the connection between specific experiences in the Detroit area community and the learning objectives of the course.

Up to four grants will be awarded. Applicants who have received CommunityEngagement@Wayne funding in the past may seek support for new initiatives, but priority will be given to faculty who previously have not received funding from CommunityEngagement@Wayne and/or involved their students in community service and civic engagement.

Qualified applicants must agree to all of the following:

- Schedule a Lunchtime Discussion presentation or present at a CommunityEngagement@Wayne event within one calendar year after the class has been taught;

- Submit a short article about your class and service experience to be published on CommunityEngagement@Wayne's website and blog site

- Post relevant student products (e.g. oral histories, pictures) on the Living Detroit website

APPLICATION PROCESS

Proposals are accepted on a continuing basis. Award decisions will be announced one month from proposal receipt in the office of CommunityEngagement@Wayne.

A proposal application should include:

1. Completed cover sheet (use form below).

2. Project Summary or Abstract

3. Proposal narrative of 5 double-spaced pages or less that addresses:

    • Course description and rationale. Briefly describe the course - its significance, objectives and scope - and identify community partners. Highlight any features of the course that would make it especially appealing to students. If a graduate student will be involved in designing and/or teaching this course, describe his/her role.

    • Impact. Describe how the course will accomplish learning objectives; develop knowledge, skills, attitudes and experiences to help students address the issue.

Provide a sample course project related to the course theme. How many students are expected to take your course?

- Plan of operation. Document a realistic timeline for identifying and working collaboratively with a community partner, developing course projects, and managing student involvement in the community site during the semester. If you need assistance in identifying a community partner, please contact the CommunityEngagement@Wayne prior to submitting your proposal.

- Plan of evaluation. Describe how student projects will be evaluated in the class and in the community.

- Future plans. Describe your expectations for offering the course in your department beyond the period of funding.

- Supporting information. Attach your CV and, if available, letters of interest from your potential community partner(s). (This material is not part of the 5-page narrative.)

SELECTION CRITERIA

Grants will be awarded based on the proposed project's fit with CommunityEngagement@Wayne's mission, as well as:
- Quality and extent of expected student civic and community service-learning outcomes
- Quality and extent of potential community impact
- Potential impact on the faculty and students' continued involvement in community service, learning, and civic engagement
- Priority will be given to proposals that integrate service-learning into a General Education course

GRANT REQUIREMENTS

Successful applicants will need to:
- Attend one meeting of grantees during the academic year to assist with planning future CommunityEngagement@Wayne initiatives
- Submit final products within 45 days of project conclusion
- Submit one PowerPoint slide that can be posted on the CommunityEngagement@Wayne website to describe the project; and
- Present at a Lunchtime Discussion during the next semester to share work
- Teach the class next available semester
- Agree to sustain class for an additional semester (subject to departmental approval)

SUBMISSION
Please follow the application guidelines and attach the cover sheet provided. Applicants can submit the application electronically. Submit applications to:
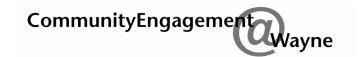
Dr. Elizabeth Barton
CommunityEngagement@Wayne
Irvin D. Reid Honors College
2100 Undergraduate Library
ac2913@wayne.edu

QUESTIONS
Questions may be directed to Monita Mungo at ah6559@wayne.edu or (313)-577-3030.

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APPLICATION COVER SHEET
Faculty Grants for the Development of Service-Learning Courses

_____
Title of Project

APPLICANT INFORMATION

_____
Name and Academic Rank/Title

_____
E-mail

_____
Office Address, Campus Zip, Telephone Number

_____
Dept(s)/School(s)/College(s)

Proposed Start Date for Project: _____

This application is supported by the department of _____,

and if funded, agree to offer the proposed course in the _____ of _____.
semester   year

Chair/Director's Signature_____   Date_____